****

Job Title: Services Manager (Maternity Cover)

Salary/ Rate: £30,507 per annum

Pension: Pension scheme entitlement after 3 months of employment

Location: Manchester

Closing Date: Thursday 13th February 2020

Date of Interview: Wednesday 26th February 2020

**Preferable Start Date: 23rd March 2020**

Hours: 37 hours per week

Contract Period: 12 months Maternity Cover.

**Background**

Trafford Domestic Abuse Services (TDAS) is an independent voluntary organisation that has been operating since June 1990, is a Company Limited by guarantee and a registered charity. TDAS is the only specialist agency in Trafford who deliver services to women, men, children and young people who are experiencing or have experienced domestic abuse. We are funded for our services through various funding streams, and are in the process of looking for further areas of funding to enable us to extend the services we provide in the borough of Trafford.

**Purpose of the role**

To be accountable for the overall quality and delivery of all services provided by TDAS. You will manage all aspects of the services ensuring that , all services are meeting funding requirements, are fully maintained in an efficient and a professional manner and that all reporting and consultation, both internally and externally is carried out in a timely and effective way. You will do this through your active participation in the work of the team and by providing induction, supervision, guidance, support and direction to your team members.

You will lead, manage and supervise a skilled, multi-disciplinary staff team and must be flexible, approachable and highly motivated in supporting and encouraging each individual staff member.

To apply for this post you must have a minimum of two years recent Management experience including Induction, Management, Supervision and direction of a staff team in multiple services.

This post is subject to an enhanced DBS.

**Applicants with minimum qualifications and experience will only be considered. Due to the requirements of the role, we are requesting that female only applicants apply. Please do not send CVs, as they will not be processed.**

No agencies please.

For further information please contact Jade Powell admin@tdas.org.uk Tel: 0161 872 7368

An application pack is available to download from [www.tdas.org.uk](http://www.tdas.org.uk)